

THE SUMMIT SAFE PARKING PROGRAM

US Unsheltered In Summit Advocating For Basic Human Needs



Providing a safe place to park for those whose home is their vehicle.

Responsibilities/Procedures for Port of Entry Volunteer:

- Receives inquiries from prospective clients through the Unsheltered in Summit Google phone number, email, or text
- Returns the contact and sends the Initial Email in reply explaining how the Summit Safe Parking Program works.
- Meets with potential clients.
 - Explains the process for collecting necessary documentation, as outlined on the Unsheltered in Summit Google site.
 - Assists client in filling out the online Application/Questionnaire.
 - Answers client's questions.
 - Makes a judgment as to client's suitability for the SSSP.
(Is the applicant a good fit? Will the program benefit the client?)
- Collects first monthly fee or arranges to do so.
- Issues Windshield Permit and Welcome Letter, upon receipt of payment.
- Continues to monitor the client's needs and responsibilities, building relationships toward eventual housing opportunities.
- Stays in contact with the Unsheltered in Summit Committee and the Records Keeper to be certain that all records are up-to-date.

Questions? Contact Diane Luellen 970-368-0923 dianeluellen@comcast.net